
POTENTIAL BEST PRACTICE

Category	Health Care Support
Process or Product Descriptive Title	Blanket Purchase Agreement (BPA) Contract Conversion
Element Identifier	HCS.1.1.1
Element Title	Materiel Issue
Facility	325 MDG, Tyndall AFB
Unit POC/DSN#/E-Mail	
Background	The logistics office identified that BPA contract purchases exceeded over \$950K at the end of FY98. The preferred Medical/Surgical Prime Vendor contracts were not utilized to the fullest extent possible.
Method	<p>The process the logistics personnel used to get more of these purchases through prime vendor is as follows:</p> <ul style="list-style-type: none">- Generated medical materiel stock status reports by routing indicator codes (RID)- Reviewed 100 BPA contracts for over 700 line items- Visually inspected materiel on-hand for manufacturer and part number- Researched MEDLOG Computer System transaction data to ensure information matched- Researched medical surgical prime vendor translation tables and universal data repository (UDR) and converted what they could to prime vendor- Developed an Excel spreadsheet by RID for those items not having distribution and pricing agreement (DAPA) contracts established- Provided the spreadsheet to the Defense Supply Center Philadelphia (DSCP) via E-mail for them to evaluate these items for potential development of a DAPA contract.
Conclusion	Ultimately, 460 of the 700 line items they reviewed were converted to the prime vendor as the primary source of supply. The average pipeline time reduced from 15 days to 1. Additionally all converted assets were established as stockless items since prime vendor performs one-day turnaround times. This promotes the vision of vendor managed inventory and reduces stock fund dollars tied up in on-hand inventories. To date, 50 of the 240 original items not having DAPA contracts on the prime vendor program now do.

Inspectors identify potential best practices during the inspection process