



THE AFMLL

The Air Force Medical Logistics Letter

Delivering Customer Focused Global Integrated Logistics



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Air Force Medical Logistics Office
Fort Detrick, Frederick, Maryland 21702-5006
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AFMLL's 14-96 and 15-96 have been combined as AFMLL 14/15-96 with a publication date of 19 July 1996.

Health and Wellness Centers Promotional Item Policy

AFMSA/SGSL has received numerous inquiries regarding the appropriateness of procuring promotional type items (e.g. water bottles, T-shirts, key chains, etc.) in support of Health and Wellness Center (HAWC) sponsored activities. Medical Logistics **is not** authorized to procure these items. This policy is based on current guidance governing the use of appropriated and non-appropriated funds (NAF).

Appropriated Funds

This is the obligational authority made available by an act of the Congress (appropriations) and distributed for use through the apportionment and allocation processes. Defense Health Program (2X) funds are a form of appropriated funds. The use of appropriated funds for the procurement of promotional items is prohibited by Air Force Instruction 65-601, Volume 1. The specific reference is paragraph 4.29 of section "L".

Nonappropriated Funds

Funds derived from other than a Congressional appropriation. An example of nonappropriated funds would be user fees from SERVICES activities (golf course greens fees, outdoor recreation rental, etc.). Non-appropriated fund policy is contained in the 34 Series publications. The directives state that NAF can only be used for services programs. Since the HAWC is considered an SG program, services

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can only support the HAWCs with appropriated funds.

HQ USAF/SGOP has been working with SAF/FM to resolve this dilemma. However, until the existing regulations are revised, Medical Logistics activities **will not** procure promotional items. Please share this information with your Resource Management Office (RMO) and HAWC manager. (AFMSA/SGSL, Capt Gino Auteri, DSN 240-4127)

International Merchant Purchase Authorization Card (IMPAC) -- A Serious Responsibility

Some sharp folks at two of our medical treatment facilities (MTFs) recently detected fraudulent use of the IMPAC. Basically, they presented the OSI open and shut cases. Punishment has not yet been imposed. How did it happen? Someone saw an opportunity to take advantage of the faith and trust put in them. What those individuals did not count on was the series of checks and balances their supervisors put in place to ensure tax dollars were properly spent. Line item accountability in the Medical Logistics System (MEDLOG) was key to those checks and balances. What is the lesson here? Most of our folks are honest; however, the few who are not will be caught and punished. How can you institute checks and balances like those used in these cases? See the information provided at **Attachment 7** as written by one of the MTFs involved. (HQ AFMSA/SGSL, Lt Col Moreland, DSN 240-4125)

Management of Medical War Reserve Materiel (WRM)

Installation Report of Audit 23496015

Management of Medical War Reserve Materiel (WRM) Installation Report of Audit and letter dated 3 Jun 96 is included as **Attachment 4**. (AFMLO/FOC-A, Capt Eric Brusoe, DSN 343-4050)

Partnering to Get Medical/Surgical Prime Vendor On Line

Medical/Surgical PV is difficult to get up and running because of item identification. It is extremely important you work very closely with your local PV representative to identify items and usage. If you identify usage to the PV, but have a couple months stock on your shelf, by the time you order the item through your PV, they will not be stocking the item because you have not been ordering it. To alleviate this problem, run a Special Purpose Stock Status of items you want to order through the PV so they can see your DDR, stock-on-hand, due-ins, etc. Work with them so they know when you will start ordering to ensure they can meet your needs. Also, inform AFMLO of any problems getting your representative to visit at least monthly. (AFMLO/FOM-P, Capt Theresa Wood, DSN 343-4168)

Attachments

Clinical Engineering (ATCH 1)
Quality Assurance (ATCH 2)
--FDA Medical Equipment Recalls & Alerts
--FDA Drug/Supply Recalls
DPSC DBPAs (ATCH 3)
Installation Report of Audit 23496015, Management of
Medical War Reserve Materiel (WRM) (ATCH 4)
Excess Materiel Available for Redistribution
AFMLL 15-96(ATCH 5)
Excess Materiel Available for Redistribution
AFMLL 14-96 (ATCH 6)
Internal Controls for International Merchant Purchase
Authorization Card (IMPAC) (ATCH 7)

Prime Vendor (PV) Computers

There is a limited supply of DASH computers used for ordering Prime Vendor (PV) items. Most bases

will only have one DASH computer assigned for both pharmaceutical and medical/surgical PV. This should not pose a problem if you load the Product Price Comparison (PPC) and your medical/surgical PV's electronic order entry (EOE) system on the DASH and another computer. This will allow one person to research pharmaceutical items, while another researches medical/surgical items. If you have two different people working pharmaceutical and medical/surgical PV, the only time they would have to share the DASH would be to actually place an order through the Prime Vendor interface (PVI). Placing an order should only take a few minutes.

Contact AFMLO if you do not have enough disk space to load the PPC on your DASH computer. A systems change request has been submitted to upgrade all DASH hard drives so this problem can be resolved. Contact AFMLO if you have questions or concerns about DASH assets. There are alternatives to using one DASH, but they should not be necessary if you load the necessary research tools on another computer. One alternative is to get another DASH at no cost, but it would be a 486 model and would count towards your Customer Area Inventory Management (CAIM) allotment. Another alternative is to purchase your own DASH. There are a limited number of 486s available. If you want to pursue purchase, contact AFMLO. We highly recommend trying to make one DASH work before pursuing the other options. Questions may be addressed to Capt Wood. (AFMLO/FOM-P, Capt Theresa Wood, DSN 343-4168)

Credits Available Through Your Prime Vendor

Credits may accumulate in a credit account established by your PV for two main reasons. The first reason is rebates for volume purchases. Several

manufacturers will send you a rebate when you reach a specified sales volume. Items purchased from your PV that earn rebates will usually filter back through your PV. The other reason you may be accumulating credits through your PV is because you have established a return goods program where the credits flow back through the PV. You should not receive credit for short shipments because the receipt is processed based on what was received. Contact your vendor if you get a shortage so they can adjust their records. If you do not know if you have any credits, contact your PV. They should advise you of credits on a monthly basis.

If you have credits, they may be used to purchase Distribution and Pricing Agreement (DAPA) items. They *MAY NOT* be used for non-DAPA purchases. To use your credits for a purchase, call your PV and notify them you want to place a credit call. Let them know what you want to purchase because you will not use the PVI for a credit order. Do not exceed the amount in your credit account! Next, process an ESD and override the PV Routing Identifier Code (RID). Suggest you establish an LXX RID for all credit purchases, and use Refund Code "N". When issuing the items, use Refund Code "N" if they are rebate credits because the customer earned those with their O&M dollars. Credits resulting from the return goods programs should go to the stock fund and will not be issued with Refund Code "N". The Medical Materiel Management Report can be footnoted that non-reimbursable issues out of operating are due to PV credits. (AFMLO/FOM-P, Capt Theresa Wood, DSN 343-4168)

Suggestions for the Prime Vendor

The AFMLL is a specialized newsletter published by the Air Force Medical Logistics Office. The AFMLL is published every two weeks to provide timely medical materiel support data to Air Force medical activities worldwide. Our mission is to ensure all Air Force medical facilities receive the highest level of medical logistics support. In that regard, we solicit your articles for inclusion in the AFMLL to relay information for use by other activities. For additional information concerning this publication, call (301) 619-4158/DSN 343-4158 or write to the Air Force Medical Logistics Office, ATTN: FOA, Building 1423, Fort Detrick, Frederick, Maryland 21702-5006. Articles may be data faxed to (301) 619-2557 or DSN 343-2557.

The use of a name of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

Matters requiring AFMLO action after normal duty hours may be referred to the AFMLO Staff Duty Officer. The Staff Duty Officer may be reached at DSN 343-2400 or (301) 619-2400 between the hours of 1630 and 0700 weekdays, and anytime on weekends and holidays.

Program

Those working PV every day know what works and what doesn't. Let AFMLO know what we can do to improve the PV program. If you are doing something new and innovative, let us know so we can tell others. Success stories are also welcome. PV is one of many procurement tools available to you. Let us know how we can better meet your needs. Suggestions may be called in, sent by e-mail, faxed, or whatever is the easiest form of communication for you. Your input is greatly appreciated. (AFMLO/FOM-P, Capt Theresa Wood, DSN 343-4168)

Prime Vendor Pricing

If you find that DAPA prices are not the best prices available, contact AFMLO. We will work with DPSC to get better pricing for you. Any items available on DAPAs are required to be purchased through DPSC's PV program. They are committed to getting the best price possible for their customers. (AFMLO/FOM-P, Capt Theresa Wood, DSN 343-4168)

Current Status of Decentralized Blanket Purchase Agreements (DBPAs)

Pages 1 through 63 of **Attachment 3** contain the quarterly updated list of DBPAs. Pages 64 through 67 contain an alphabetic cross reference for the current DBPAs, while pages 68 through 72 provide a category reference. A Routing Identifier Code (RID) list is included as pages 73 through 75.

New and Renewed Agreements

DD Forms 1155 are provided on pages 76 through 79 of **Attachment 3**. To use the DBPA, copy pages 2-22 of the basic agreement from AFMLL 23-94 and combine with this DD Form 1155. Newly negotiated agreement is:

SPO200-96-A Vendor Name RIC

8555	PGC Scientific Corp.	LNK
8556	Roxbury, Inc.	LRV
8557	Dupont Pharma	LES
9432	Convatec	LCY

Agreement Modifications

A copy of the modification listed below are provided on pages 80 through 94 of **Attachment 3**.

<u>SPO200-96-A</u>	<u>Vendor Name</u>	<u>Mod for</u>
8552	Laerdal Medical Corp.	"Remit to" address
9085	Hoechst Marion Roussell	"Remit to" addresses
9098	Sherwood-Davis & Geck	"Remit to" addresses
9098	Sherwood-David & Geck	Correct DBPA number
9133	Dupont Medical Products	Reference DBPA #A8557
9171	Maico Hearing Instruments, Inc.	Name, address and "remit to" address
9171	Bernafon-Maico Inc.	Correct DBPA number
9213	White-Gold Dental	Added statement for credit
9284	Tryco	Mailing, ordering and "remit to" address
9324	Stryker Instruments	Address and "remit to" addresses
9324	Stryker Instruments	Correct DBPA number
9364	Spacelabs Medical	Payment terms
9364	Spacelabs Medical	Correct DBPA number
9369	Carlsbad Medical Supply	"Remit to" address

Did You Know?

DBPA vendors may request a Resale or Tax Exemption Certificate so they have proof on file that your facility is tax exempt. They will use the tax exemption number you provide for all future orders. If your facility does not have a tax exemption certificate, contact the base contracting office to complete the required paperwork.

Q. Do we still need to send Defense Accounting Offices (DAO) the original copy of the purchase document?

A. Yes. DAOs need the original DBPA purchase document before payment can be made to the vendor. We suggest MTFs being serviced by an Operating Location (OPLOC) send original copies of the purchase documents and a copy of the call register to the OPLOC at least once a week. This will eliminate payment delays. Finance requires original purchase orders to match with vendor invoices.

SP0 Agreement Conversions

The following agreements have been converted to SPO200-96-A.

8501	8502	8503	8504	8505	8506	8507
8508	8509	8510	8511	8512	8513	8514
8515	8516	8517	8518	8519	8520	8521
8522	8523	8524	8525	8526	8527	8528
8529	8530	8531	8532	8533	8534	8535
8536	8537	8538	8539	8540	8541	8542
8543	8544	8545	8546	8547	8548	8549
8550	8551	8552	8553	8554	8555	8556
8557	9002	9005	9006	9009	9013	9014
9017	9018	9019	9020	9021	9022	9026
9027	9028	9029	9030	9032	9035	9038
9042	9048	9049	9050	9051	9052	9056
9057	9059	9061	9068	9072	9073	9074
9077	9081	9084	9085	9086	9088	9093
9094	9095	9099	9105	9107	9108	9110
9111	9112	9114	9116	9117	9125	9127
9128	9129	9130	9131	9132	9133	9134
9135	9136	9138	9139	9141	9143	9144
9147	9149	9150	9152	9153	9154	9155
9158	9160	9162	9166	9170	9172	9177
9182	9184	9189	9194	9196	9204	9207

9209	9210	9211	9213	9214	9215	9217
9219	9220	9221	9222	9225	9226	9227
9228	9231	9232	9233	9235	9236	9237
9238	9239	9242	9243	9244	9245	9246
9247	9250	9251	9252	9253	9255	9256
9259	9261	9265	9266	9267	9269	9270
9274	9275	9276	9278	9281	9283	9284
9285	9287	9288	9289	9290	9293	9294
9296	9298	9299	9300	9301	9303	9304
9305	9308	9309	9310	9311	9314	9316
9317	9319	9321	9322	9323	9325	9327
9329	9334	9338	9349	9350	9353	9354
9356	9360	9363	9367	9369	9370	9377
9378	9380	9383	9385	9390	9391	9403
9405	9409	9411	9414	9416	9420	9423
9425	9432	9433	9434	9435	9436	9438
9441	9458	9459	9462	9463	9464	9465
9466	9467	9468	9469	9471	9472	9473
9474	9475	9476	9477	9478	9479	9480
9481	9482	9483	9484	9486	9487	9488
9489	9490	9491	9492	9493	9494	9495
9496	9497	9498	9499	9500		

(AFMLO/FOM-P, Mrs. Charlotte Christian, DSN 343-4164)

Information

Medical Logistics in Action

Headquarters, Air Force Medical Support Agency (HQ AFMSA) and the Air Force Medical Logistics Office (AFMLO) extend sincere congratulations to the personnel named below for their outstanding achievements. (AFMLO/FOA, Ms. Rita Miller, DSN 343-4158)

Promotion to Technical Sergeant

The following individuals were selected for promotion to Technical Sergeant. Col Timothy Morgan, Chief, Medical Logistics Division, HQ,

AFMSA, and Col Jeffrey Cooper, Chief, AFMLO and their staffs congratulate these individuals on this significant achievement.

Medical Materiel 4A1X1

Demetrius Anderson	William Armstrong
Anthony B. Baldwin	Eliseo A. Cabalu
Barbara Creekmore	Miguel R. Font
Donna E. Foss	Napoleon Goins, Jr.
Angelia M. Harvey	Roger D. Joyal
Shaun C. Lane	Ferdinand Liwanag
Richard D. Marion	Jeffery A. Miller
Steven J. Miller	Robert T. Mills
Dawna Mittelstaedt	Jodi A. Mote
Marvin D. Quick	Manuel Rivera, Jr.
Louis V. Rodrigues	John J. Sarver
Roger V. Smith	Carol Starkweather
Carol J. Steadham	James D. Thompson
Kenny Vaughan	Walter G. Vinson, Jr.
Lauralee Williams	Dean E. Wilson

Biomedical Equipment Technician 4A2X1

Jon E. Bowlby	Henry A. Corning, II
Pedro L. Davila	Gary L. Deskins, Jr.
William Gondringer	Eric W. Johnson
Stephen R. Jones	Gregory L. Joyner
Robert A. Quick	Stephen C. Santos
Kevin Siebigteroth	Mark L. Woodford
Keith L. Wright	

Promotion to Master Sergeant

The following individuals were selected for promotion to Master Sergeant. Col Timothy Morgan, Chief, Medical Logistics Division, HQ, AFMSA, and Col Jeffrey Cooper, Chief, AFMLO and their staffs congratulate these individuals for this significant achievement.

Medical Materiel 4A1X1

Monte L. Balukoff	Larry A. Bottoms
Shelia A. Brown	Michael L. Burk
Nathan P. Cross	Michael D. Eurich
Edward D. Grantham	Clyde L. Hickerson
Robert D. Loper	Bryan C. Matthews
Denise M. Morales	Sandra L. Neumann
Bethanne Prior	Timothy L. Pulliam
James D. Swailes	Morris D. Taylor

Marcus E. Tolar

Biomedical Equipment Technician 4A2X1

Benjamin B. Allen	Dennis L. Boney
Joseph B. Catlin	Carl W. Christensen
Ricky L. Doran	Rolando C. Jara
David N. Little	Donald J. Napierala
Steven W. Simpson	William T. Sovitsky
Donald D. Thompson	James R. Williams

35th Medical Group Misawa AB JA

Nathan A. Daharsh was promoted to **Airman First Class**. **Anthony L. Shaver, Jr.** was promoted to **Staff Sergeant**. **Audrey D. Powell** was promoted to **Technical Sergeant**. **SSgt Brady C. Chieffi** was selected as the 35th Medical Support Squadron Noncommissioned Officer of the Quarter for the period Apr - Jun 96. **SrA Tammy S. Bowlds** was selected as the 35th Medical Support Squadron and the 35th Medical Group Airman of the Quarter for the period Apr - Jun 96. Mr. Junji Maruya was selected as the 35th Medical Support Squadron and the 35th Medical Group Japanese National Employee of the Quarter for the period Apr - Jun 96.

3rd Medical Group Elmendorf AFB AK

Angela D. Miller was promoted to **Staff Sergeant**. **SrA Sacha Tomlinson** was selected as the 3rd Medical Group Airman of the Quarter for the period Apr - Jun 96. **SrA A. P. Buel** was presented the Air Force Achievement Medal for outstanding duty performance while assigned to Kimhae AB KO.

366th Medical Group Mountain Home AFB ID

TSgt Kevin Laverty was awarded the Air Force Commendation Medal for meritorious service while assigned to the 366th Medical Support Squadron, Mountain Home AFB ID. **MSgt Cladis D. Houston** was awarded the Meritorious Service

Medal for duty performance during the period Jan 93 - Jan 96, while assigned to the 366th Medical Group at Mountain Home AFB ID. **Capt Gregory B. DeWolf** was awarded the Air Force Commendation Medal for meritorious service while assigned to Mountain Home AFB ID.

60th Medical Support Squadron Travis AFB CA

Michael Agustin was promoted to **Airman**. **Chiquita Howard** was promoted to **Airman First Class**. **Andrea Wright** and **Dean Barchler** were promoted to **Senior Airman**. **David Winstead** was promoted to **Staff Sergeant**. **SMSGT Bobby L. Jackson** was presented the Meritorious Service Medal upon his retirement for 25 years of faithful service to the United States Air Force. **MSGT Travis Whiting** and **SrA Val Heryford** received certification as Biomedical Equipment Technicians from the International Certification Commission for Clinical Engineering and Biomedical Technology.

31st Medical Support Squadron Aviano AB IT

SSgt Andrew Jones was selected as the 31st Medical Support Squadron Noncommissioned Officer of the Quarter for the period Jan - Mar 96. **A1C Anthony Crowdus** was selected as the 31st Medical Support Squadron Airman of the Quarter for the period Jan - Mar 96. **A1C Reginna Lewis** was selected as the 31st Medical Support Squadron Medic of the Month for the period Jan - Mar 96.

1st Medical Group Langley AFB VA

Gregory R. Lascher was promoted to **Airman**. **SrA Keena L. Lee** was selected as the 1st Medical Support Squadron and 1st Medical Group Airman of the Quarter for the period Apr - Jun 96. **SSgt Leneicia Godfrey** was presented the Air Force

Commendation Medal for meritorious service while assigned to the 1st Medical Group, Langley AFB VA.

374th Medical Group Yokota AB JA

Cindy A. Renaud was promoted to Senior Airman below-the-zone. **SrA Kevin D. Andert** was selected as the 374th Medical Support Squadron Airman of the Quarter for the period Apr - Jun 96. **SrA Dawn M. Rentfrow** was selected as the 374th Medical Group Logistician of the Quarter for the period Apr - Jun 96. **Carlito L. Yambao** received the Air Force Commendation Medal (1st OLC) for meritorious service while assigned to March AFB. The Medical Logistics Team received an "Outstanding" rating for marshaling and deploying the Air Transportable Hospital to Andersen AFB GU during an Initial Response Readiness Inspection.

609th Air Support Squadron MCLB Albany GA

Jennifer Norris was promoted to **Airman**. **SrA Derek T. Whitaker** was Honor graduate of the Airman Leadership School, Class 96E, Moody AFB GA.

52nd Medical Group Spangdahlem AB GE

SrA Richard S. Hiadun, II was selected as the 52nd Medical Support Squadron Airman of the Quarter for the period Apr - Jun 96. **SSgt Jeffrey D. Brandenburg** was selected as the 52nd Medical Support Squadron Noncommissioned Officer of the Quarter for the period Apr - Jun 96. **MSGT Brian V. Schaefer** was selected as the 52nd Medical Support Squadron Senior Noncommissioned Officer of the Quarter for the period Apr - Jun 96. **SSgt Thomas Sullivan** was presented the Air Force

Commendation Medal for duty performance while assigned to Maxwell AFB AL.

**89th Medical Group
Andrews AFB MD**

John R. Brooks was promoted to **First Lieutenant**. **Tonsel Lide, Jr.** was promoted to **Staff Sergeant**. **Scott B. Hoingman** was promoted to **Staff Sergeant**. **TSgt Lauri L. Hudson** was selected as the 89th Medical Support Squadron Noncommissioned Officer of the Quarter for the period Apr - Jun 96. **CMSgt Johnnie King**, Manager of the Medical Equipment Repair Center, was awarded the Meritorious Service Medal on the occasion of his retirement after 24 years of service. The Medical Logistics Department received an "Outstanding" rating during the April 1996 Health Services Assessment.

**61st Medical Squadron
Los Angeles AFB CA**

Laura Lane was promoted to **Airman First Class**.

**Air Force Medical Logistics Office
Fort Detrick MD**

MSgt (sel) Benjamin Allen was presented the Air Force Commendation Medal (2nd OLC) from the Defense Medical Standardization Board (DMSB) for outstanding achievement as Staff Provisioning and Maintenance Support Analyst, Clinical Engineering Branch, Air Force Medical Logistics Office during the period Nov 94 - Aug 95.

MSgt Richard Prout was presented the Air Force Commendation Medal (2nd OLC) for outstanding achievement as Senior Medical Materiel Specialist, War Reserve Materiel Team, Air Force Medical Logistics Office during the period Mar 94 - Sep 95.

**384th Training Squadron
Sheppard AFB TX**

The following personnel completed the Medical Materiel Apprentice Course, J3ABR4A131.000.

Class: 960524
Graduation Date: 960628
Instructors: SSGt Joshua M. Mills
SSgt Eric Ayers

Name	Assignment
AB Michael T. Allen	Sheppard AFB TX
SrA Rene R. Artega	Kelly AFB TX
AB Derrick A. Brown	Keesler AFB MS
A1C Tina L. Davis	Luke AFB AZ
*SSgt Marcus W. Fisher	Luke AFB AZ
AB Emirza Gradiz	Scott AFB IL
AB Christopher Graham	Keesler AFB MS
AB Patricia Koons	Lackland AFB TX
AB Joshua Kovanda	Charleston AFB SC
AB Sharon M. Lasota	Robins AFB GA
AB Yvette M. Lee	Tinker AFB OK
AB Marissa Lopez	Lackland AFB TX
Amn Crystal Mahoney	Lackland AFB TX
AB Daniel L. Ortiz	Grand Forks AFB ND
SSgt Timothy Portlock	Otis ANG Base MA
AB Christina Ricketts	Keesler AFB MS
AB Dana R. Scherry	Travis AFB CA

* - Denotes Honor Graduate

AFMLO Messages/Listings

<u>Category</u>	<u>Last Published</u>	<u>Date</u>	<u>AFMLO OPR</u>
QA Message	6185-0015	3 Jul 96	FOM-P
Last 1995 QA Message	5326-0041	22 Nov 95	FOM-P
DBPA Consolidated List	AFMLL 14-95	7 Jul 95	FOM-P
DBPA Message	R252002Z	25 Jul 95	FOM-P
Shared Procurement List	AFMLL 13-96	21 Jun 96	FOM-P
Back-Order Items Message	R162000Z	16 Apr 96	FOC-T
MEDLOG Info Message	MIM 95-05-AJ	28 Nov 95	FOC-A