

ENGINEERING, FACILITIES, EQUIPMENT AND PROCUREMENT

Facilities Management

Update On Central Purchase For Medical Facilities Management Personnel

The week of 22 Sep 97, we received funding to renew all of the central subscriptions that were initiated last year, and to purchase one additional subscription. The following is a summary of the central procurements:

Renewals

- 1) American Society for Healthcare Engineering (ASHE) memberships and ASHE net subscription.
- 2) ECRI's Center for Healthcare Environmental Management (CHEM) membership.
- 3) National Fire Codes Subscription Service, Electronic Edition (CD-ROM), published by the National Fire Protection Association (NFPA).
- 4) 1997 edition of the NFPA 101, Life Safety Code Handbook.

New Subscription

Healthcare Facilities Library on CD-ROM.

Each of the subscriptions listed above will be good from October 1997 - September 1999.

Who is included on these central purchases? Every MTF Facilities Manager, every MAJCOM

Facilities Management Representative, and selected Facilities Management support organizations (including AFMLO/FOM-F; Health Facilities Division offices at Brooks AFB, Bolling AFB, and the Pentagon; and the three regional Health Facilities Offices).

Ms. Heidi Slater, AFMLO/FOM-P, will be acting as the Contracting Officer's Representative (COR) for all of the above subscriptions. As such, she will handle all issues related to contractor performance/non-performance, address changes, etc. If you have any questions or concerns about these central procurements, please contact Ms. Slater directly. She can be reached at DSN 343-4176, commercial (301) 619-4176, or e-mail:

slaterh@ftdetrck-ccmail.army.mil.

One final note: American Hospital Publishing, Inc. (the company that publishes "Health Facilities Management" Magazine) recently sent out a "subscription verification" form marked, "URGENT." Please complete this form immediately and fax back to the number indicated on the form. While failure to return this form will not cancel your ASHE/ASHenet membership, it may result in your being removed from the mailing list for "Health Facilities Management" Magazine.

One more note on renewal notices. We have instructed each vendor NOT to send renewal notices to individual subscription recipients. Over the past several months, NFPA sent renewal notices out asking everyone to renew their NFPA Codes on CD-ROM subscription. This created a tremendous number of phone calls to AFMLO, not to mention lots of confusion. We hope to eliminate this problem in the future by including, in the new contracts, a requirement that renewal notices be sent to AFMLO only. If you continue to receive renewal notices, please notify us immediately. However, if you receive a "subscription verification" form (see previous paragraph), please complete and return it immediately.

(AFMLO/FOM-F, Capt Rhonda Hillman, DSN 343-2117)

Quality Assurance

Food and Drug Administration (FDA) Recalls/Alert Notices

Attachment 2, paragraph 1, provides information on FDA medical equipment recalls and alerts. Personnel from clinical engineering, biomedical equipment maintenance, quality assurance, and safety should follow the guidance provided to ensure the effective maintenance and management of medical equipment. (AFMLO/FOM-P, Capt David Zemkosky, DSN 343-4028)

Medical Equipment Management

Shared Procurement Equipment Items Currently Available

AFMMLL 04-97, Attachment 1, pages 1 and 2, contains a list of all current Shared Procurement contracts and optional contracts available through the Defense Personnel Support Center (DPSC). If you plan to order any of these items for your facility, use the specific ordering instructions and overall program guidance contained in AFMMLL 04-96, pages CE-4 and CE-5. (AFMLO/FOM-P, Capt David Zemkosky, DSN 343-4028)

“Piggyback” Contracts Currently Available

AFMMLL 16-96, Attachment 1, pages 4 and 5, contains a list of all current “piggyback” contracts currently available through DPSC. These contracts will allow facilities to “piggyback” requirements

onto existing orders placed for specific quantities. Many of these contracts are designed to buy large quantities at reduced prices, and are written with the option of buying additional quantities at the same price. The list includes available quantities and “Order By” dates. To order, send your MILSTRIP requisitions to DPSC, and reference the contract number (from the listing) in the notes section. (AFMLO/FOM-P, Capt David Zemkosky, DSN 343-4028)

WILLIAM H. Hill,
Deputy Chief, Air Force Medical Logistics Office