

ENGINEERING, FACILITIES, EQUIPMENT AND PROCUREMENT

Year 2000 (Y2K) Information

Help Desk

The HQ AFCESA/CEOA CE Infrastructure Y2K Help Desk is now open. If you need assistance in your Y2K efforts, contact any of the listed personnel at the following address:

Mr. Ken Williams **Mr. Stew Bennie**
Mr. John Green **Mr. Eugene Page**
Mr. Mike Cross

CE Infrastructure Y2 Help Desk
HQ AFCESA/CEOA
139 Barnes Drive, Suite 1
Tyndall AFB FL 32403-5319

DSN 523-6021
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(AFMLO/FOM-F, Maj Roger Stull, DSN 343-2117)

Compliance Information

Attachment 1 contains the latest information on Y2K Compliance. **Page 1** is a copy of the Year 2000 (Y2K) Compliance Assurance Reports and Resourcing memo from Col Brandler dated 7 Aug 98. **Pages 2 through 5** are copies of the memo and attachments dated 5 Aug 98 from MG Wyrick, subject: MTF Y2K Compliance Checklist and Commander's Certification Letter. (AFMLO/FOM-F, Maj Roger Stull, DSN 343-2117)

Biomedical Equipment Reporting

Over the past several weeks, AFMLO has received many phone calls on Biomedical Equipment reporting procedures for Y2K. Most of the confusion surrounds the Y2K Equipment REP, its purpose, and what BMETs in the field need to accomplish. This article will clarify several of these issues.

The Y2K REP is a download of your inventory and vital equipment information, which must be sent manually at the end of each month. AFMLO had intended to make this an automated process but this was not possible. The data included in this REP allows AFMLO to track assessment progress and plan for future equipment requirements. This data is also used to brief DoD Health Affairs, the Air Force Surgeon General, and the MAJCOMs. Some of these briefings include similar data from the other Services and therefore allows direct comparison of the Services' status. For example, current data shows we have not assessed as much equipment as the other Services. **Medical Logistics** is responsible for ensuring that the REP is received at AFMLO by the 5th of each month.

The **Host Stock Record Account** is responsible for ensuring that all equipment at their Detachment locations is accounted for and assessed. This includes equipment acquired, but not on record (e.g., training equipment). Assessment of this equipment must be documented in your Y2K binders. In the event it becomes necessary to visit the site, the Host DML should coordinate with either local BMETs or the Medical Equipment Repair Center responsible for the detachment facility.

Medical Maintenance is responsible for completing the assessment of ALL indexed equipment items, annotating this in MEDLOG, and updating the EDFs. Updating the EDF means that a copy of the letter from the manufacturer, which states compliance/non-compliance, is placed in the file. Common sense must prevail. A piece of equipment that obviously does not contain an

internal clock (i.e. stretcher, dental handpiece, etc.) does not have to have a letter added to the EDF. However, if there is any doubt as to whether an internal clock is present, there must be a letter in the EDF. AFMS assessment targets are 90% for EOM September, 95% for EOM October, and 100% for EOM November. We are currently far below these targets.

Medical maintenance must also be proactive in the equipment replacement process. Form 601s for investment equipment, that is not Y2K compliant, must be accomplished as soon as possible. The BMET must insure that there is a bonafide need for replacement of non-compliant equipment and the replacement meets current and future mission requirements. Medical maintenance, logistics, and RMO should be working together to track dollar requirements for non-compliant equipment that can either be upgraded or that needs replacement.

Attachment 8 contains new manufacturer letters and updates to previous letters we have received. Remove these letters and add them to your binders. If you have received information from a manufacturer that is not included in the original set of letters or this update, please fax them to the Clinical Equipment Team at AFMLO (301-619-2958 or DSN 343-2958) so that we may disseminate them Air Force wide.

The Codes are:

If you are just beginning your assessment, Wright Patterson has suggested a system that should speed up the annotation process. Using a code (*equipment class + compliance class*) to indicate Y2K compliance, bases should be able to update the individual records faster. If this method is chosen, please ensure that the data is entered into the Tech Notes field as follows: [space] **code** [space] **Y2K** [space] **Date** to be updated/replaced [space] **upgrade cost** (i.e. 1A Y2K or 1B Y2K 4/11/99 \$750.00).

If you do not use this method, all non-affected equipment (treatment tables, manual beds, etc.) should have "Y2K Compliant" entered in the Tech Notes. In the event that you have already completed assessment of a large percentage of your inventory, it will NOT be necessary to go back and reenter this statement.

AFMLO points of contact for Clinical Equipment related Y2K issues are:

Mr. Dave Baker DSN 343-7487
bakerd@ftdetrck-ccmail.army.mil

TSgt. Stephen Walker DSN 343-4039
walkers@ftdetrck-ccmail.army.mil

(AFMLO/FOM-E, TSgt Stephen Walker, DSN 343-4039)

Equipment Class	Definition	Compliance Class	Definition
1	High Risk (Direct Life Support or Mission Critical)	A	Y2K Compliant (or Not Applicable)
2	Medium Risk	B	Y2K Compliant Mfg. Upgraded (+Date+cost)
3	Low Risk	C	Not Y2K Compliant, Mfg. Upgrade Scheduled (+date +cost)
4	Non-Critical	D	Y2K Compliant with Mfg. work around. See letter in EDF
5	Non-Applicable	E	Not Y2K compliant. No upgrade available. Replacement action initiated (+date)

Quality Assurance

Food and Drug Administration (FDA) Recalls/Alert Notices

Attachment 2, paragraph 1, provides information on FDA medical equipment recalls and alerts. Personnel from clinical engineering, biomedical equipment maintenance, quality assurance, and safety should follow the guidance provided to ensure the effective maintenance and management of medical equipment. (AFMLO/FOM, Mr. David Baker, DSN 343-7487)

Medical Equipment Management

Shared Procurement Equipment Items Currently Available

AFMLL 04-97, Attachment 1, pages 1 and 2, contains a list of all current Shared Procurement contracts and optional contracts available through the Defense Personnel Support Center (DPSC). If you plan to order any of these items for your facility, use the specific ordering instructions and overall program guidance contained in AFMLL 04-96, pages CE-4 and CE-5. (AFMLO/FOM-P, Capt Albert Bainger, DSN 343-4168)

“Piggyback” Contracts Currently Available

AFMLL 16-96, Attachment 1, pages 4 and 5, contains a list of all current “piggyback” contracts currently available through DPSC. These contracts will allow facilities to “piggyback” requirements onto existing orders placed for specific quantities. Many of these contracts are designed to buy large quantities at reduced prices, and are written with the option of buying additional quantities at the same price. The list includes available quantities and “Order By” dates. To order, send your MILSTRIP requisitions to DPSC, and reference the contract number (from the listing) in the notes section. (AFMLO/FOM-P, Capt Albert Bainger, DSN 343-4168)

WILLIAM H. HILL
Deputy Chief, Air Force Medical Logistics Office