

SOLICITATION MAILING LIST APPLICATION				1. TYPE OF APPLICATION <input type="checkbox"/> INITIAL <input type="checkbox"/> REVISION	2. DATE	FORM APPROVED OMB NO. 9000-0002		
NOTE: Please complete all items on this form. Insert N/A in items not applicable. See reverse for Instructions.								
Public reporting burden for this collection of information is estimated to average .58 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (MVR), Federal Acquisition Policy Division, GSA, Washington, DC 20405.								
3. SUBMIT TO	A. FEDERAL AGENCY'S NAME AFMLO/VASS Division of Department of Veteran Affairs, OA&MM/NAC			4. APPLICANT	A. NAME			
	B. STREET ADDRESS 1432 Sultan Drive, Suite C				B. STREET ADDRESS		C. COUNTY	
	C. CITY Ft. Detrick		D. STATE MD		E. ZIP CODE 21702-5006	D. CITY		E. STATE
5. TYPE OF ORGANIZATION (Check one)				6. ADDRESS TO WHICH SOLICITATIONS ARE TO BE MAILED (If different than Item 4)				
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> NON-PROFIT ORGANIZATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION, INCORPORATED UNDER THE LAWS OF THE STATE OF:				A. STREET ADDRESS		B. COUNTY		
				C. CITY		D. STATE	E. ZIP CODE	
7. NAMES OF OFFICERS, OWNERS, OR PARTNERS								
A. PRESIDENT		B. VICE PRESIDENT			C. SECRETARY			
D. TREASURER		E. OWNERS OR PARTNERS						
8. AFFILIATES OF APPLICANT (Names, locations and nature of affiliation. See definition on reverse.)								
NAME		LOCATION			NATURE OF AFFILIATION			
9. PERSONS AUTHORIZED TO SIGN OFFERS AND CONTRACTS IN YOUR NAME (Indicate if agent)								
NAME		OFFICIAL CAPACITY			TELEPHONE NUMBER			
					AREA CODE	NUMBER		
10. IDENTIFY EQUIPMENT, SUPPLIES, AND/OR SERVICES ON WHICH YOU DESIRE TO MAKE AN OFFER, AND INCLUDE STANDARD INDUSTRIAL CLASSIFICATION CODE (See attached Federal agency's supplemental listing and instructions, if any)								
11A. SIZE OF BUSINESS (See definitions on reverse) SMALL BUSINESS (If checked, complete items) <input type="checkbox"/> 11B and 11C <input type="checkbox"/> OTHER THAN SMALL BUSINESS		11B. AVERAGE NUMBER OF EMPLOYEES (Including affiliates) FOR FOUR PRECEDING CALENDAR QUARTERS			11C. AVERAGE ANNUAL SALES OR RECEIPTS FOR PRECEDING THREE FISCAL YEARS \$			
12. TYPE OF OWNERSHIP (See definitions on reverse) (Not applicable for other than small businesses) <input type="checkbox"/> VETERAN-OWNED BUSINESS <input type="checkbox"/> WOMAN-OWNED BUSINESS <input type="checkbox"/> DISADVANTAGED BUSINESS <input type="checkbox"/> VIETNAM-ERA VETERAN-OWNED BUSINESS <input type="checkbox"/> DISABLED VETERAN-OWNED BUSINESS		13. TYPE OF BUSINESS (See definitions on reverse) <input type="checkbox"/> MANUFACTURER OR PRODUCER <input type="checkbox"/> SERVICE ESTABLISHMENT <input type="checkbox"/> CONSTRUCTION CONCERN <input type="checkbox"/> RESEARCH AND DEVELOPMENT <input type="checkbox"/> SURPLUS DEALER						
14. DUNS NO. (If applicable) TIN: Cage Code:				15. HOW LONG IN PRESENT BUSINESS? FAX NUMBER				
16. FLOOR SPACE (In square feet) A. MANUFACTURING B. WAREHOUSE				17. NET WORTH A. DATE B. AMOUNT \$				
18. SECURITY CLEARANCE (If applicable, check highest clearance authorized.)								
FOR		TOP SECRET	SECRET	CONFIDENTIAL	C. NAME OF AGENCIES WHICH GRANTED SECURITY CLEARANCES		D. DATES GRANTED	
A. KEY PERSONNEL								
B. PLANT ONLY								
CERTIFICATION – I certify that information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is now debarred or otherwise declared ineligible by any agency of the Federal Government from making offers for furnishing materials, supplies, or services to the Government or any agency thereof.								
19A. NAME OF PERSON AUTHORIZED TO SIGN (Type or Print)				20. SIGNATURE		21. DATE SIGNED		
19B. TITLE OF PERSON AUTHORIZED TO SIGN (Type or Print)								

INSTRUCTIONS

Persons or concerns wishing to be added to a particular agency's bidder's mailing list for supplies or services shall file this properly completed and certified Solicitation Mailing List Application, together with such other lists as may be attached to this application form, with each procurement office of the Federal agency with which they desire to do business. If a Federal agency has attached a Supplemental Commodity list with instructions, complete the application as instructed. Otherwise, identify in Item 10 the equipment, supplies and/or service on which you desire to bid. (Provide Federal Supply Class or Standard Industrial Classification Codes if available.) The application shall be submitted and signed by the principal as distinguished from an agent, however constituted.

RESPONDENT BURDEN: VA may not conduct or sponsor, and the respondent is not required to respond to, this collection of information unless it displays a valid OMB Control Number. Standard Form 129 is approved under OMB Number 9000-0002. Public reporting burden for this collection of information is estimated to average 33 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Responding to Item 11A (Veteran-Owned Business, Vietnam Era-Owned Business, or Disabled Veteran-Owned Business) is voluntary and approved under OMB Number 2900-0445. The information will be used to assure that efforts are being made in VA to identify veteran business concerns, and to monitor accomplishments and to conduct customer surveys. Public reporting burden for this additional collection of information is estimated to average 5 seconds per response.

After placement on the bidder's mailing list of any agency, your failure to respond (submission of bid, or notice in writing, that you are unable to bid on that particular transaction but wish to remain on the active bidder's mailing list for that particular item) to solicitation will be understood by the agency to indicate lack of interest and concurrence in the removal of your name from the purchasing activity's solicitation mailing list for the items concerned.

SIZE OF BUSINESS DEFINITIONS

(See Item 11A.)

a. Small business concern – A small business concern for the purpose of Government procurement is a concern, including its affiliates, which is independently owned and operated, is not dominant in the field of operation in which it is competing for government contracts and can further qualify under the criteria concerning number of employees, annual average gross revenue, or other criteria, as prescribed by the Small Business Administration. (See Code of Federal Regulations, Title 13, Part 121, as amended, which contains detailed industry definitions and related procedures.)

b. Affiliates – business concerns are affiliates of each other when either directly or indirectly (i) one concern controls or has the power to control the other, or (ii) a third party controls or has the power to control both. In determining whether concerns are independently owned and operated and whether or not affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationship. (See items 8 and 11A.)

c. Number of employees – (Item 11B) In connection with the determination of small business status, "number of employees" means the average employment of any concern, including the employees of its domestic and foreign affiliates, based on the number of persons employed on a full-time, part-time, temporary, or other basis during each of the pay periods of the preceding 12 months. If a concern has not been in existence for 12 months, "number of employees" means the average employment of such concern and its affiliates during the period that such concern has been in existence based on the number of persons employed during each of the pay periods of the period that such concern has been in business.

TYPE OF OWNERSHIP DEFINITIONS

(See Item 12.)

a. Veteran-owned business – A business that is at least 51 percent owned by a veteran(s). Control in this context means exercising the power to make policy decisions. Operate in this context means actively involved in day-to-day management. For the purpose of this definition, veteran means a person who served in the U.S. Armed Forces and was discharged or released under conditions other than dishonorable.

b. Vietnam era veteran-owned business – A business that is at least 51 percent owned by a person(s), who served for a period of more than 180 days, any part of which was between August 5, 1964, and May 7, 1975, and was discharged or released under conditions other than dishonorable.

c. Disabled veteran-owned business – A business that is at least 51 percent owned by a person(s) with a minimum compensable disability of 30 percent, or who was discharged for disability.

d. Disadvantaged business – A business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

TYPE OF BUSINESS DEFINITIONS

(See Item 13.)

a. Manufacturer or producer – means a person (or concern) owning, operating, or maintaining a store, warehouse, or other establishment that produces, on the premises, the materials, supplies, articles, or equipment of the general character of those listed in Item 10, or in the Federal Agency's Supplemental Commodity List, if attached.

b. Service establishment – means a concern (or person which owns, operates, or maintains any type of business which is principally engaged in the furnishing of nonpersonal services, such as (but not limited to) repairing, cleaning, redecorating, or rental of personal property, including the furnishing of necessary repair parts or other supplies as part of the services performed.

COMMERCE BUSINESS DAILY – The Commerce Business Daily, published by the Department of Commerce, contains information concerning proposed procurements, sales, and contract awards. For further information concerning this publication, contact your local Commerce Field Office.