

## **Statement of Work General Information**

- A. The Department of Defense (DoD) and the Defense Supply Center Philadelphia (DSCP) are in the process of developing innovative business practices for its military and non-military Federal customers. These innovations are designed to emulate, in most cases, commercial-like practices in accordance with Federal Acquisition Streamlining Act (FASA) of 1994.
- B. The Medical Directorate at DSCP is the inventory control point responsible for purchasing pharmaceuticals, medical, surgical, optical, laboratory and dental supplies and related equipment for U.S. soldiers, sailors, airmen and marines – around the world and around the clock. Our primary focus is to support the warfighter in times of war, in peace or during relief efforts in times of national emergency.
- C. This solicitation shall result in a five year Indefinite Delivery Indefinite Quantity Contract.
- D. DSCP intends to award multiple contracts to manufacturers, distributors and other specifically designated sources that support programs implementing the Javits Wagner O’Day Act (JWOD).
- E. Customers will be ordering supplies utilizing an Internet-based web site. They may select products from numerous manufacturers’ or distributors’ catalogs. Each contractor receiving an award under this solicitation will be provided a fair opportunity to be considered for each delivery order. The user has complete choice of the products to be ordered. Their selection will be made based on the following “trade-off” considerations:
- The quality, reliability, dependability or past performance of the item or its supplier is superior.
  - A lower priced item is not available in the required timeframe.
  - An item has special features not available in comparable items, which are required for effective program performance.
  - There are specific or unusual requirements such as differences in performance characteristics that can be met by the lower priced item.
  - A specific brand name item or part number is required to maintain compatibility with existing facility equipment or systems.
  - The expected life of the item is longer than that of the comparable item.
  - Give preference to the items of small business concerns when two or more items at the same delivered price will meet an ordering facility’s needs.

- F. This contract will be used to support our Department of Defense military customers, non-DoD Federal Government customers as well as DSCP, acting as the customer. DSCP is the single order entry point under this contract, as the ECAT ordering application program resides at DSCP. During the term of the contract DSCP reserves the right to add or delete facilities through the modification of "User Code" profiles, which reside in the Electronic Catalog (ECAT) application.
- G. The DSCP shall operate and manage the DLA Electronic Catalog System (ECAT).

### **Electronic Catalog System**

#### **1. ECAT will do the following:**

- a) Automate order processing.
- b) Cross-index by industry standard classification and search by key word, manufacturer name, and part number, across multiple vendors' catalogs.
- c) Query results will be returned in ascending price order regardless of individual catalogs.
- d) Provide detailed text and pictures in catalog plus other attribute information.
- e) Support current and state-of-the-art commercial business practices.
- f) Accept IMPAC/Government-wide commercial purchase cards for payment.
- g) Incorporate a gatekeeper or approval function as required, in accordance with any ordering facility's business responsibilities.
- h) Contain an Order Builder, reorder templates and Shopping Cart (ordering function ability). User can accumulate items on one form, regardless of manufacturer or distributor.
- i) Order multiple items from multiple producers on a single order form (customer does not fill out different form for each manufacturer/distributor).
- j) Automate order status and provide status to customer.
- k) Provide means of assigning different order numbers to reorder lists.
- l) Automatically compile ordering data by specific customer and by all customers.
- m) Produce reports for monitoring customer buying habits and preferences.
- n) Maintain a two-year order history.
- o) Provide simple registration customized ID profile.
- p) Provides high volume items in separate catalogs.

#### **2. Rights and Responsibilities:**

- a. Each contractor agrees to use the ECAT system to display its catalog and awarded price(s) for the items offered. At a minimum the contractor will provide the

following, Product Name, Part Number, Product Description, Contract Price, Unit of Issue, Items per Unit of Issue, Manufacturer Name and Part Number, and Quoted Lead Time as described in the Statement of Work herein.

- b. The contractor agrees to let all authorized users of the system view any information displayed in the system. (“Authorized Users” are defined as agencies with either a “.gov” or “.mil” Internet address.)
  - c. The contractor agrees to permit authorized users (customers) to order from its catalog using the system. While the bulk of the orders placed against this contract will flow through the ECAT system, DSCP reserves the right to place manual orders.
  - d. The contractor shall provide its own computer hardware and software necessary to transmit and receive transaction sets, such as orders, order confirmations, invoices, etc.
- H. All items will be identified by the manufacturer’s item descriptions and part numbers and conform to the manufacturer’s specifications. Refurbished or used products will not be accepted. In order to support the majority of our customers’ requirements we are encouraging offerors to submit their entire product lines. If an offeror currently supports Deployable Medical System (DEPMEDS) items and they are part of their commercial catalog, they are encouraged to submit these with their offer.
- I. In the event that DEPMED items are offered, the contracts resulting from this solicitation will be used to support these types of requirements. In the event this does occur, orders may be issued via ECAT or manual purchase orders. The purchase orders may require special markings, such as the National Stock Number (NSN) and Transportation Control Number (TCN).
- J. The categories of items to be purchased by the authorized users include, but are not limited to, medical equipment used by medical professionals, technicians and laboratory personnel to perform a treatment, test or operation. The categories of items should include user manuals, operator manuals, and/or field or classroom training, repair parts, maintenance of the item(s) and installation when applicable. All consumable and nonconsumable items used in conjunction with any and all medical equipment, as follows:
- 1) Defibrillators
  - 2) Pulse Oximeters
  - 3) Aspirators
  - 4) Ventilators
  - 5) Examination Tables/Surgical Tables
  - 6) Repair Parts
  - 7) Dental Systems/Handpieces
  - 8) Infusion Pumps
  - 9) Suction Apparatus
  - 10) Resuscitator

- 11) Patient Monitors
- 12) Electrocardiographs
- 13) Analyzers/Test Equipment
- 14) Anesthesia Apparatus
- 15) Medical Furniture
- 16) Hospital Beds/Chairs/Stretchers
- 17) Laboratory Analyzers
- 18) Ultrasound

## **Minimum Performance Requirements**

- A. The Contractor shall submit and maintain an Electronic Price and Product Catalog listing all items available to the customers ordering under this contract. The submission of the data will be by excel spreadsheet, catalog loading software provided by the Government or in a delimited file (file format attached).
- B. The contractor's Electronic Price and Product catalog shall encompass:
  1. For Manufacturers:

The volume of products, which encompasses their full product line, to fill the majority of the ordering facilities' normal requirements.
  2. For Distributors:

Manufacturer's products authorized for sale of sufficient number and variety to fill the majority of the ordering facilities' normal requirements. Vendors must be authorized distributors for the products they offer.
- C. The Contractor may make part number changes that are not price-related or other non price-related changes to its catalog(s) at any time. The Contractor may add new items to the contract at any time. Prior to adding a new item, the Contractor shall obtain the Contracting Officer's written approval of the price of the new item. Item deletions may be made at any time provided the contractor gives 15 days advance notice to the Contracting Officer and all ordering facilities. Such notification should be made using the "Item Bulletin Feature" of the ECAT system.
- D. The contractor shall maintain, a 100% fill rate for "Extended Lead Time" items and a 95% monthly fill-rate for "General Order" and "Special Order" items for the ordering site. Companies unable to comply with the requirements of the fill rate may be suspended from ECAT until such time as they can demonstrate that they will meet the fill rate requirements of the contract.
  1. General Order and Special Order Products shall be furnished on a "Fill or Kill" basis. Fill or Kill is defined as follows: If an order for a line item cannot be filled by the

Contractor, when ordered, the request for that particular line item will be automatically “killed” or cancelled. No substitution of items is authorized under this contract. If the contractor has a partial quantity on hand, then that partial quantity of the order shall be filled and the remainder of the quantity under the order “killed”. If an item is not presently available but the Contractor has a firm date of when the item will be made available, the contractor is to communicate this to the customer prior to killing the order. If the customer accepts the revised delivery date, the order shall be “filled”.

2. The Fill Rate calculation is:

$$\frac{\text{Total Lines Shipped}}{\text{Total Lines Ordered}}$$

3. When ordering equipment systems that require options, the Contractor will have the opportunity to send an order back to the ordering facility in cases where a correction must be made. The ordering facility can then make changes to the order and resubmit it without the original order being cancelled.

D. The Contractor shall accept on a daily basis individual delivery orders from the authorized users. The contractor shall package each delivery order separately for shipment to the delivery point cited on the electronic delivery order.

E. The Contractor shall accept receipt of all electronic orders 24 hours a day, 7 days a week.

F. The contractor shall provide an electronic order acknowledgment which confirms orders at the line item level within 24 hours for General and Special Order Products and within 72 hours for Long Lead Time Products. Order acknowledgments are to be transmitted during normal business hours, Monday through Friday, excluding Federal holidays. Any orders received after 5:00 p.m. Contractor’s local time shall be treated as orders received the next business day.

For a detailed description of the order issuance/confirmation for General and Special Orders, see the chart below. Note: This chart should read horizontally. For example, for orders received on Monday before 5:00 p.m. contractor’s local time, the contractor must transmit the confirmation by Tuesday. Orders received after 5:00 p.m. on Friday will be treated as Monday orders.

	MON	TUE	WED	THU	FRI	SAT	SUN	MON
Receive Order	RO	CO						
Confirm Order		RO	CO					
			RO	CO				
				RO	CO			
					RO			CO

						RO		CO
							RO	CO

G. All confirmed orders must be delivered to facilities located worldwide except those locations specified by the contractor on page \_\_\_ of the solicitation. All deliveries are F.O.B. Destination. Vendors can offer separate pricing for CONUS and each OCONUS Region. There are            OCONUS Regions, Pacific, South America, Europe, Caribbean Basin, Middle East, and Diego Garcia, outlined below. A list of potential OCONUS destinations can be found on attachment I. Deliveries shall be made between the hours of 8:00 a.m. and 4:00 p.m., local time of the receiving facility, Monday through Friday, excluding federal holidays and weekends. The contractor shall make delivery based on item designation as described below:

1. **General Order Products** shall be delivered to the ordering facilities located in the Continental United States (CONUS) within 72 hours after confirmation of the order. The contractor shall deliver to the ordering facilities located outside the Continental United States (OCONUS)(includes Alaska and Hawaii) within ten calendar days after confirmation of the order.
2. **Special Order Products** shall be delivered to the ordering facilities located in the Continental United States (CONUS) within 15 calendar days after confirmation of the order. The contractor shall deliver to the ordering facilities located outside the Continental United States (OCONUS)(includes Alaska and Hawaii) within 25 calendar days after confirmation of the order.
3. **Extended Lead Time Products** shall be delivered to the ordering facilities located in the Continental United States (CONUS) and outside the Continental United States (OCONUS)(includes Alaska and Hawaii) within the quoted lead times listed in ECAT at the time of order receipt.

## **Minimum Electronic Requirements**

**Catalog Requirements** - The format for importing data into the E-CAT catalog is a delimited text file including the data elements listed below. Mandatory fields are indicated in bold. These data elements describe each item and each set of data elements (for each item) is one line in the file. The data elements are separated or delimited by a 2-character sequence (~~). There are no spaces before or after each delimiter. The field types are alphanumeric (X) or numeric (9). The lengths given are maximum lengths for a particular field, the fields do not need to be padded with any character to fill the field to its maximum length. Numeric fields (e.g. Price) described like 9(m,n) have a total of m numeric digits with n of those coming after the decimal point. A decimal point can optionally be included (this does not count for the total field width of m), hence 1234567890123456 and 12345678901234.56 are both legal values for the Price field, which has the format 9(16,2), and represent \$12,345,678,901,234.56. These data

elements can also be used to populate a catalog using an Excel Spreadsheet. Each data element would represent a column in the spreadsheet.

## Catalog Loader Format

<u>Field</u>	<u>Field Length</u>	<u>Type Field</u>	<u>Searchable</u>	<u>Comments</u>
<b>Product Name</b>	80	AN	*	
<b>Part Number</b>	30	AN	*	
<b>Product Description</b>	80	AN	*	
<b>Price*</b>	14,2	N		
National Stock Number (NSN)	14	AN	*	
Universal Product Code	14	AN	*	
<b>Unit of Issue</b>	2	AN		See Product UOMs for acceptable values
<b>Items Per Unit of Issue</b>	10	N		
<b>Manufacturer Name</b>	80	AN	*	
<b>Manufacturer Part Number</b>	30	AN	*	
Trade Name	90	AN	*	
Long Product Description	800	AN		
Product Bulletins	2000	AN		
<b>Restricted Material</b>	1	L		Y,N
<b>Special Order Product</b>	1	L		Y,N
<b>General Product</b>	1	L		Y,N
Product Dimensions: Length	8	N		
Product Dimensions: Width	8	N		
Product Dimensions: Height	8	N		
Product Dimensions UOM	2	AN		See Dimension UOMs for acceptable values
Shipping Dimensions: Length	8	N		
Shipping Dimensions: Width	8	N		
Shipping Dimensions: Height	8	N		
Shipping Dimensions UOM	2	AN		See Dimension UOMs for acceptable values
Country of Origin	3	AN		Ex. USA
OEM Supplier Name	35	AN		
FOB Point	30	AN		
Stock Availability	1	AN		Values can be A(Advise),H(High),L(Low)
Volume Discount 1	30,4	N		Quantity Break 5-24 (10.2% discount should be
Volume Discount 2	30,4	N		Quantity Break 25-49
Volume Discount 3	30,4	N		Quantity Break 50-99
Volume Discount 4	30,4	N		Quantity Break 100-249
Volume Discount 5	30,4	N		Quantity Break 250-499
Volume Discount 6	30,4	N		Quantity Break 500-above
Associated File:High Resolution Img Ref	80	AN		gif and jpg images supported
Associated File:Low Resolution Img Ref	80	AN		gif and jpg images supported
Associated File:Specifications	80	AN		ASCII text files supported
Associated File:MSDS	80	AN		ASCII text files supported
<b>Quoted Lead Time</b>	3	N		Number of Days
Order Limits – Maximum	9	N		
Order Limits – Minimum	9	N		
Special Handling	80	AN		
Shipping Weight	9	N		
Shipping Weight UOM	2	AN		See Weight UOMs for acceptable values
Color	20	AN		
Supplier Product ID Number	30	AN		

Inner Pack Unit	20	AN
Component Unit	20	AN
Inner Packs per Unit of issue	6	N
Components per Inner pack	6	N
Brand Name	80	AN

\*Price Denotes contract price

A. Each individual Part Number is linked to a specific Unit of Issue and Items per Unit of Issue. Therefore, if an item is available in different units of issue separate part numbers must be assigned. If you choose to use the catalog loader software, it will be provided via CD Rom. Once this is accomplished, the contractor shall electronically transfer this information to DSCP's ECAT system. At a minimum, the following fields shall identify each product offered.

1. Product Name
2. Part Number
3. Product Description
4. Price
5. Unit of Issue
6. Items per Unit of Issue
7. Manufacturer Name (OEM)
8. Manufacturer Part Number
9. Logic Fields (these fields require either a "yes" or a "no" answer).
  - a. General Order Product
  - b. Special Order Product
10. Quoted Lead time for Extended Lead Time Products

B. The **General Order Product** attribute will be defined for ECAT as an item that can be delivered within 72 hours for the 48 contiguous states (including the District of Columbia) and within 10 calendar days for overseas activities (including Alaska and Hawaii). This attribute is a logical field in the ECAT application and contractors are mandated to populate this attribute with a "Y" value for those items with the delivery timeframes as stated above.

C. The **Special Order Product** attribute will be defined for ECAT as an item requiring greater than 72 hours for delivery, while not exceeding 15 days for the 48 contiguous states (including the District of Columbia). This attribute will be defined for ECAT as an item requiring greater than 10 calendar days for delivery, while not exceeding 25 days for overseas activities (including Alaska and Hawaii). This attribute is a logical field in the ECAT application and contractors are mandated to populate this attribute with a "Y" value for those items with the delivery timeframes as stated above.

D. The **Quoted Lead Time** attribute will be used for those products defined as **Extended Lead Time** requiring greater than 15 days delivery for the 48 contiguous states (including the District of Columbia) and greater than 25 days for overseas activities (including Alaska and Hawaii). This attribute is a number field in the ECAT application and contractors are mandated to populate this attribute with the number of days it will require them to get the

product to the customer. Separate Quoted Lead Times shall be given for Overseas activities including Alaska and Hawaii. (may define as we decide on regions)

E. Using the attributes cited above, contractors would populate their catalog submissions with appropriate designations. Please note that the above fields are a minimum requirement. ECAT can support other fields among which are gif and jpeg images. If available, Vendors are encouraged to submit the following information:

1. National Stock Number
2. Universal Product Code (UPC)/Universal Product Number (UPN)
3. Volume discount(s)
4. Trade Name
5. Product Dimensions: Length
6. Product Dimensions: Width
7. Product Dimensions: Height
8. Product Dimensions UOM
9. Special Handling

**Ordering, Confirmation and Invoicing** - Currently, there are two order communications strategies available for ECAT. ECAT employs the American National Standards Institute (ANSI) X12 EDI standards and a web supplier order interface to facilitate electronic commerce (EC). In the first quarter of FY 2001, DSCP Medical will deploy a business-to-business e-commerce solution utilizing Extensible Markup Language (XML) technology over the Internet. The tremendous advantage that the XML solution holds over the current browser-based solution is that it will provide both machine and human readable output. It is envisioned that this solution will offer a non-proprietary and inexpensive way to achieve integration across firewalls, seamlessly integrating trading partner's supply chain processes with ECAT. The business-to-business e-commerce solution will also allow companies, who choose to use EDI, the option of using a third party network or communicating directing through the Internet. Offerors who wish to utilize the XML business-to-business solution may choose to use web supplier interface until firm requirements can be established. The offeror shall indicate on page \_\_ of the solicitation which method they will use to implement this contract using ECAT.

A. **Web Supplier Interface Requirements** – ECAT offers a browser-based Supplier interface to allow offers to respond to orders without using EDI transactions.

1. The contractor will receive an e-mail notification of any new orders. The Contractor must then log into ECAT, with a userid supplied by DSCP, to view the order(s). The Contractor shall acknowledge the order(s) within the ECAT software, which in turn will update the customer's status update.
2. The contractor shall be able to submit **summary** and **detailed** invoicing using either an EDI 810 transaction set or Defense Finance and Accounting's (DFAS) WINS software. Each order will contain a designator signifying which method is to be used. In either

case, the contractor shall cite the assigned delivery order number, consisting of 17 alpha/numeric characters, e.g., SP020098D9862AA01, in its entirety on the electronic invoice. Payment will be made via electronic funds transfer (EFT) to the contractor's financial institution.

- a. Summary Invoicing – the vendor is required to generate one summary invoice for the entire order. For example, if there are five different line items being ordered, one invoice must be submitted for the total delivered contract price of the entire order. Multiple invoices will not be accepted.
  - b. Detail Invoicing – the vendor is required to submit an invoice that lists each item with its delivered price. For example, if there are five different line items, there would be five different line items on the invoice. Although not encouraged, multiple invoices per order can be accepted as long as they are not multiple invoices per line.
3. At the time of implementation, the vendor must provide the Internet Protocol (IP) address(es) of those individual(s) who will be logging into ECAT. Profile information will also be required for the individual(s) receiving the e-mail notification of new orders. This will include but is not limited to, name, phone number, fax number and e-mail address.

**B. Electronic Data Interchange (EDI) Requirements** - the ECAT system employs the American National Standards Institute (ANSI) X12 EDI standards to facilitate electronic commerce (EC). If a Contractor chooses to implement using EDI, at time of award, all transactions shall comply with ANSI X12 release 3050. Eventually, migration to ANSI X12 release 4010 will occur. The Government shall notify the contractor when it is appropriate to move from 3050 to 4010.

1. The offeror shall demonstrate the ability to use ANSI X12 EC/EDI standards in the following areas:

- 810- invoice
- 850- purchase order
- 855- purchase order acknowledgment.
- 997- functional acknowledgment.

The contractor shall provide the Functional Acknowledgment (997) to DSCP in response to the contractor's receipt of the ANSI X12 850 (purchase order). DSCP shall provide the 997 to the contractor in response to DSCP's receipt of both the ANSI X12 855 (purchase order acknowledgment) and the ANSI X12 810 (invoice).

The Government anticipates future enhancements to the ECAT system, in the area of additional functionality provided through the use of other ANSI X12 transaction sets. These enhancements include but are not limited to:

848- material safety data sheets (MSDS)

856- ship notice/manifest

2. All ANSI X12 transaction sets shall be transmitted via a third-party network (Value Added Network (VAN)). The selected third party network must have the ability to connect to DSCP through the "Governments EC Infrastructure". Therefore, all ECAT ANSI X12 transactions will be sent through the Defense Automated Addressing System Center (DAASC). Once the offeror has chosen a third party network to transmit, translate, or carry data between the contractor and DSCP, the third-party network shall be identified to the contracting officer, so that the Government can verify the acceptability of the VAN. A listing of acceptable VAN's from the perspective of their ability to connect to DAASC is available at

[http://www.acq.osd.mil/ec/ecip/van\\_list.htm](http://www.acq.osd.mil/ec/ecip/van_list.htm)

Each prospective awardee shall be responsible for the costs of its third-party network. DSCP must be informed of any change in the awardee's use of a specific third-party network.

3. Receipt of transaction Sets shall occur when such transaction sets are either transmitted to the prospective awardee's electronic mailbox on its third party network.
4. The contractor shall provide its own computer hardware and software necessary to receive and transmit all ANSI X12 transaction sets.

NOTE: To assist ECAT contractors in complying with the above system requirements, the DoD has acquired the assistance of the Electronic Commerce Resource Center. (ECRC). If any ECAT contractor requires clarification and/or assistance regarding ANSI X12, VAN's, transaction sets, etc., they may contact their regional ECRC Office. These sites are listed in ECRC's Home Page at <http://www.ecrc.ctc.com>

5. The contractor shall electronically submit an invoice (810 transaction set) for each delivery order to the payment office cited in the contract. DSCP-RW shall provide information on the format for the ANSI X12 810 upon request. Contact DSCP-RW at 215-737-2733.
6. The contractor shall be able to submit **summary** and **detail** invoicing as required in their 810-transaction set. Each order will contain a designator signifying which method is to be used. In either case, the contractor shall cite the assigned delivery order number, consisting of 17 alpha/numeric characters, e.g., SP020098D9862AA01, in its entirety on the electronic invoice. Payment will be made via electronic funds transfer (EFT) to the contractor's financial institution.
  - a. Summary Invoicing – the vendor is required to generate one summary invoice for the entire order. For example, if there are five different line items being ordered, one

invoice must be submitted for the total delivered contract price of the entire order. Multiple invoices will not be accepted.

- b. Detail Invoicing – the vendor is required to submit an invoice that lists each item with its delivered price. For example, if there are five different line items, there would be five different line items on the invoice. Although not encouraged, multiple invoices per order can be accepted as long as they are not multiple invoices per line.
- C. **Electronic Catalog submission and Electronic Commerce (EC) Testing** – the vendor must submit their entire electronic catalog with the mandatory fields populated no later than 45 days after date of award. If a vendor chooses to implement using web supplier interface, testing shall commence 15 days after receipt of the electronic catalog. If EDI ANSI X12 will be the implementation method, testing shall commence 45 days after receipt of the electronic catalog. The Government reserves the right to take remedial action if it feels that a vendor is not progressing in providing an electronic catalog or completing the required EC testing.

### **Minimum Customer Service Requirements**

- A. Inspection and acceptance of all supplies will be performed at the receiving facility by an authorized receiving facility representative. The disposition of any discrepancies shall be as agreed upon by the receiving facility and the contractor. If a resolution can not be reached, DSCP will intervene for assistance.
- B. The Vendor shall provide only dated/shelf life products bearing an expiration date/shelf life with at least 12 months remaining upon delivery to the ordering facility. For those products which have an initial expiration/shelf life of 12 months or less, the Vendor shall provide at least 75% of the dating.
- C. The contractor shall provide two service and maintenance/operators manuals with each piece of equipment.
- D. The contractor shall accept returns of goods under the following conditions:
  - 1) products shipped in error
  - 2) products damaged in shipment
  - 3) products with concealed shipping damages
  - 4) products which are recalled
  - 5) products which do not meet the vendor's published specifications
  - 6) returns consistent with the contractor's normal return policy
- E. The vendor shall adhere to all FDA regulations for product recall notifications. In addition to notifying the customers, the contractor shall provide DSCP with a copy of any product recall alerts and/or notifications.

- F. Credits issued for goods returned or recalled will be handled off line between the ordering site and the contractor.
- G. The shipping label must contain the Contract number and Delivery Order number. The contractor shall enclose a packing list/slip with each order shipped to indicate contractor, delivery order number, date of order, itemized list of supplies included in the shipment, quantity ordered, quantity shipped, delivered unit price, "ship to" address and "mark for" information. The product number used in the order and confirmation will be duplicated on the packing slip.
- H. Preservation, Packaging and packing shall be sufficient to preclude damage to containers and/or contents under normal shipping conditions and handling. Such preservation, packaging and packing shall conform to normal commercial practices and applicable carrier regulations for shipments from the contractor to the receiving facility. Shipping containers shall be in compliance with National Motor Freight Classification and Uniform Freight Classification. OCONUS shipping containers must comply with IATA (International Air Transport Association).
- I. The contractor shall deliver all hazardous materials in a separate container marked "hazard."
- J. The vendor shall provide all Material Safety Data Sheets (MSDS's) and Hazard warning labels (HWLs) for all applicable items. All MSDS's shall be provided to the ordering facilities designated recipient with the initial order of hazardous items. Additional MSDS sheets shall be provided if they are requested by the ordering facilities. If the MSDS sheet has changed, a revised copy shall be provided to the ordering facilities designated recipient with the next order of hazardous items. The Vendor shall also assure that all hazardous material is labeled correctly.

NOTE: Hazardous Material includes any material defined as hazardous under Federal Standard 313. MSDS's must meet the requirement of 29 CFR 1910-1200(g) and the Fed-Std 313.