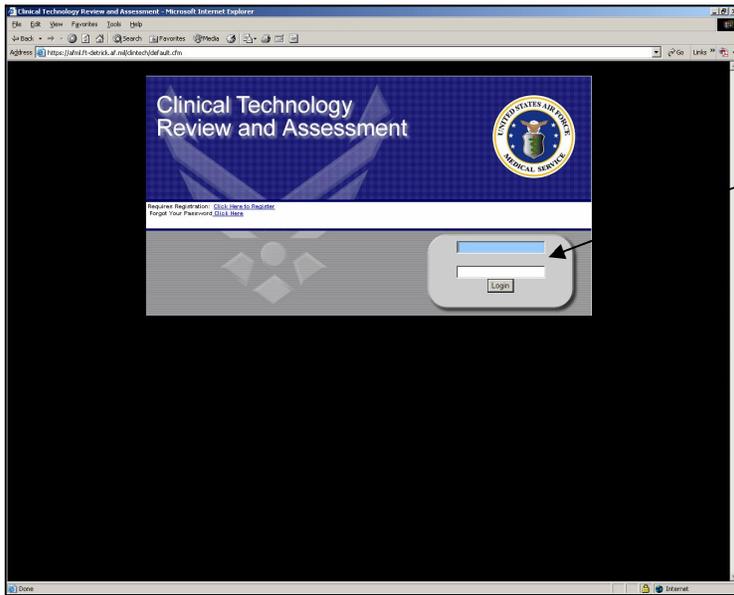


Device Code Clean-up

1. Click the Clinical Technology and Assessment Review (ClinTech) link on the AFMLO homepage to access the ClinTech site. Use your AFMLO login and password to login. If you do not have a login and password, register on the AFMLO site and you will be forwarded your login information.



Access the site with your AFMLO Login Name and Password

2. Once on the site, you will see the following screen. Click the “Back Office” tab. From there you can conduct an equipment search for all medical equipment at your site.

Click the Back Office tab

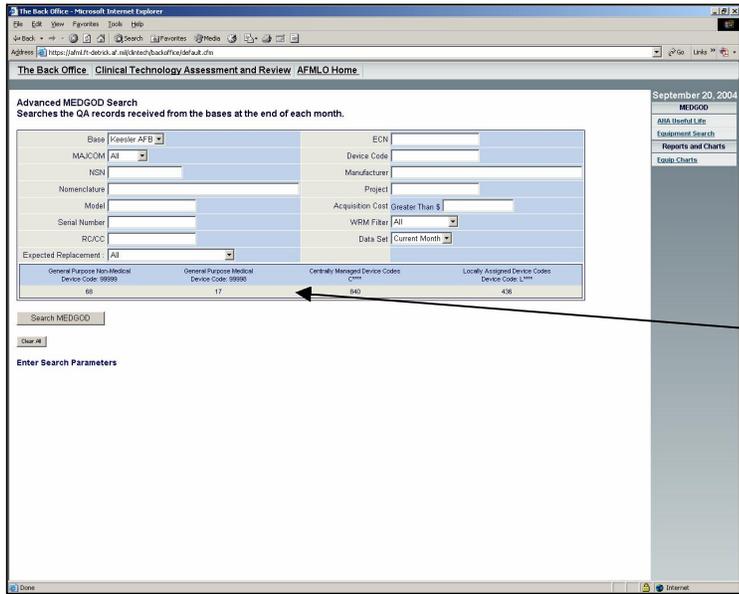
MAJCOM Obligation Rates

MAJCOM	FY	Obligation Rate
AEC	04	103%
AETC	04	100%
AFMC	04	103%
AMC	04	100%
RACAF	04	101%
USFAA	04	100%
USAFE	04	100%

Special Project Obligation Rates

FY 02	Project Name	Obligated	Allocated	Obligation Rate
FY 02	PACS Set Aside	\$12,531,897.73	\$12,597,821.62	100%
	Pharmacy Robotics	\$16,487,807.53	\$17,531,298.46	94%
FY 03	Initial Outfitting	\$7,39,033.16	\$1,885,000.00	40%
	Pharmacy Robotics	\$3,944,432.06	\$4,424,701.54	89%
	PACS Set Aside	\$9,301,661.30	\$10,000,000.00	93%
FY 04	Project Name	Obligated	Allocated	Obligation Rate

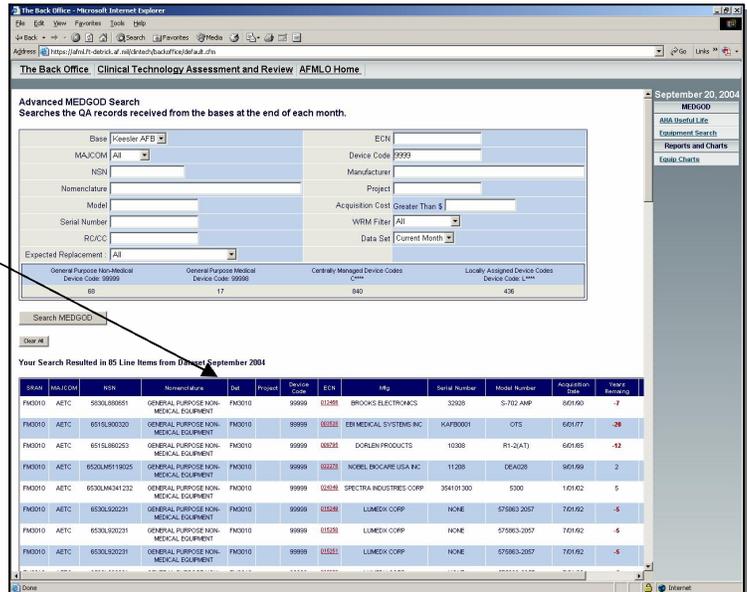
3. From the screen below, you can access and view your site-specific data.



Your key Data Quality indicators

4. Now you can filter your data using various search criteria, including, NSN, stock number, device code, etc. It is important to note specific Data Quality issues from this screen. Pay close attention to the General Purpose Medical/Non-medical, centrally/locally assigned device codes. These items will be the first data quality improvements. The first step is to enter “9999” into the Device Code field and hit search. This will bring up all items at your site that are classified as General Purpose Medical/Non-medical equipment. The screen will resemble the one below.

All 99999 and 99998 devices listed for your site



All of the search item results are general purpose medical/non-medical items for your site. Take this data and “clean” it. Look closely at each line item. No items should be listed under a 99999 or 99998 device code. Research each item and assign the appropriate device code. Nothing in your inventory should be reflected as “General Purpose”. All devices should have a definitive equipment nomenclature assigned that matches, as closely as possible, the “Long Item Description” in DMLSS. Also, ensure that the manufacturer, model number, and serial number are correct. Do not list any of the fields as “Unknown”, “Research”, or “*”, etc. Next, place an “L” in the device code and hit search. This will bring up all items at your site with a locally assigned device code. Research each line item and determine whether a locally assigned device code is appropriate. If not, assign the appropriate device code. Again, ensure that the manufacturer, model number, and serial number are complete and accurate. Next, place a “C” in the device code field and hit search. This will bring up all items with a centrally assigned device code. Repeat the same process for the “C” items that you used for the “L” items.

Another set of devices to research are Pharmacy Automation and PACS. It is imperative that these items are brought on record correctly. Both must be gained as a system, with each component linked to the main system as a component to end-item relationship. Specific details will be forthcoming in future data quality articles/special project guidance policy.